



The Service of Immunology and Allergy is looking for its new:

Research and clinical Project Coordinator 100% (or 80%)

Job description :

As a member of the Immunology and Allergy team you will be responsible for:

Organizing and coordinating scientific and clinical projects
Monitoring and supervising current projects' submissions and follow up
Implementing recruitment strategies and information sessions
Insuring quality control in accordance with national and international safety regulations as well as legal and ethical standards

Our ideal candidate should:

Be fluent in French and English
Be able to communicate efficiently with people of all levels and skills
Be dynamic, pro active, analytical, ingenious but rigorous and a great team player
Have a good track record of project development, management and completion
Possess a university degree or deemed equivalent and 1 to 3 years professional experience
Be computer literate
Previous experience in the medical, scientific or paramedical sector is essential

We offer:

A dynamic and multidisciplinary environment.
Challenging new projects and excellent benefits

Starting date: 15th November 2009 or at the earliest convenience.

Application Deadline 30th October 2009

We look forward to receiving your résumé and cover letter in pdf or word format via Email marine.hamou-hijazi@chuv.ch or the following address: CHUV, Service Immunologie et Allergie, à l'att. de Marine C. Hamou, Rue du Bugnon 46, 1011 Lausanne

Task list available in French on: <http://www.immunologyresearch.ch/>

For any additional information please contact: marine.hamou-hijazi@chuv.ch

